

Annual Congregational Meeting Minutes
Unitarian Universalists of Transylvania County
May 20, 2018 @ 12:30PM

The time, date, and purpose of the Annual Meeting were published at least 14 days prior to the meeting. An agenda with proposed resolutions, the 05/21/17 Annual Minutes, a slate of nominees for The Board of Trustees and for the Nominations Committee, a Proposed Budget, and an Absentee Ballot were made available to Members at least 14 days prior to the meeting. Two Budget Forums were held May 3 and May 5, prior to the Annual Meeting.

Carol Moore, President of the Board of Trustees, called the meeting to order and welcomed those in attendance. She recognized Rev. Ilene Tompkins-Gillispie to give an invocation.

A count by the Board Secretary confirmed that well over the 53 Members needed for a quorum (at least 30% of current membership of 175) was present to conduct business. Sign-in sheets indicated that 65 members attended the meeting. The Board Secretary received three Absentee Ballots.

President Moore delivered a brief address, highlighting a productive year during her term as president.

- Under Rev. Ilene's ministerial leadership, a year-round Stewardship Team was instituted, the Social Action Team was revitalized, and UUTC's Dignity Project was initiated.
- Over his three years of service as Treasurer, Dave Roberts improved UUTC's financial reporting structure and prepared a procedural manual to guide future Board Treasurers.
- The Stewardship Team conducted a stewardship campaign, resulting in 100 pledges, including 16 new pledges, amounting to \$196,363. The average pledge increased 16% over last year's average. The Board is presenting a balanced budget for 2018-2019, unanimously approved by the Finance Committee.
- During her term as Board president, fifteen new members joined the Congregation, many of whom have taken leadership roles; a third new-member class will be held in June.
- Under Heather Layton's leadership, CRE had a very successful year: Chalice Camp was a great success; service projects included raising money for hurricane relief in Florida and collecting books for Boys and Girls Clubs in Puerto Rico; a second Our Whole Lives (OWL) class was conducted.
- UUTC facilities were improved in several areas, including a makeover of the vestibule and the installation of a table closet in the Fellowship Hall. The house at #74 Varsity became home to Oxford House residents in July. In the coming months, the house at #52 Varsity will be razed, the white pines along the Memorial Garden driveway will be removed, and a second Tree of Life will be installed in the Memorial Garden.

Carol thanked members of the Board, the Property, the Administration, and the Finance Committees for their support and advice during her term and commended Board Secretary Kay Webb and Treasurer Dave Roberts for tireless dedication to performing their duties and keeping accurate records.

Rev. Ilene was recognized to address the congregation. She commended and expressed gratitude to Staff, Board, Council, Committee, and Team members, as well as the many volunteers who work to carry out the ministry of UUTC. She highlighted progress made during her first year in many areas, including social action, stewardship, worship, CRE and ARE programming, facilities improvements, and media presence, among others. She shared several recommendations and plans for 2018-2019. Recommendations included working toward 1) development of new streams of revenue, 2) improved financial support for staff, and 3) Chalice House becoming home for CRE. She shared plans to 1) begin youth programming twice a month, 2) create a Strategic Planning entity, and 3) reinstitute a Personnel Team. She shared the work that she is doing to build ties in the local community as well as her involvement in the regional, national, and international UUA community.

In recognition of UUTC Members who passed away this past church year, Rev. Ilene announced each name, followed by a moment of silence: Fred Erb, Bob Thompson, Ema Stone, Isabel Lynch, and Peg Hall.

Jim Null was recognized to make a presentation. He presented Carol Moore with a gift in appreciation for her two-year service to the Congregation as Board President-Elect and President.

Carol stated the purposes of the meeting: to approve the 05/21/17 Annual Meeting Minutes, to elect the 2018-2019 Board of Trustees and the 2018-2019 Nominations Committee, and to approve the 2018-2019 Operating Budget. She then asked President-Elect Peter Mockridge to conduct the business portion of the meeting.

Peter thanked the members of the Nominations Committee (Peg Hall [assisted by Susan Slocum], Virginia MacDonald, and Bart Renner) for their diligent work on behalf of the congregation to fulfill the obligations in the UUTC Bylaws to provide a slate of nominees for the Board of Trustees and for the Nominations Committee.

Because no nominee for the office of Board Treasurer was included in the slate presented by the Nominations Committee, Peter suggested that the body delay considering the open office of Treasurer until the Board positions having identified nominees had been filled. Hearing no objections, Peter presented the nominees for the 2018-2019 Board President, President-Elect, Secretary, and At-Large members.

President-	Peter Mockridge	
President-Elect-	Joyce Henneberry	
Secretary-	Gypsy Richardson	(1 st term)
Member-at-Large-	Cantey Carpenter	(3 rd term)
Member-at-Large-	Brigid Fox	(2 nd term)
Member-at-Large	Linda Young	(1 st term)

Peter presented the option of considering each office individually and conducting separate votes or the option of electing the slate as presented by closing the nominations and proceeding to a vote on the slate as a whole. Jim Hardy made a motion to close the nominations and approve the slate of nominees as presented; Sandy Kirkman seconded the motion. There was no objection or discussion. The motion was approved unanimously.

To fill the office of Treasurer, Peter explained that nominations would need to be reopened. Charlie Williamson made a motion to reopen nominations; Gypsy Richardson seconded the motion. There was no discussion, and the motion to reopen nominations was approved. Peter reminded the congregation that any candidate nominated from the floor must have agreed to be nominated.

Leslie Keir nominated Susan Slocum for the office of Treasurer; RK Young seconded the nomination. Susan confirmed that she was willing to serve, if elected. Peter asked if there were other nominations for Treasurer. Hearing none, Alice Hardy made a motion to close nominations for the office of Treasurer and elect by acclamation; Sandy Kirkman seconded the motion. The motion was approved unanimously.

The slate of nominees for the 2018-2019 Nominations Committee was presented:

Jim Hardy	(1 st term)
Wayne Smith	(fulfilling Peg Hall's 2 nd term)
Virginia MacDonald	(3 rd term)

Peter asked if there were other nominations. Hearing none, David Warinner made a motion to close nominations and elect the slate, as presented, by acclamation. Gypsy Richardson seconded the motion. The motion was approved unanimously.

Peter thanked all who agreed to serve on the Board of Trustees and on the Nominations Committee.

Turning to the 2018-2019 proposed operating budget, Peter noted that it was circulated at least 14 days in advance of the meeting in accordance of the Bylaws and that it received unanimous support of the Finance Committee and the Board of Trustees. He recognized and thanked the members of the Finance Committee (Alison Marlett, Jim Null, Lelia Graham, Gary Kendrick, and Jayma McGann) and the Board Treasurer for their diligence in developing the proposed budget.

Treasurer Dave Roberts was recognized to provide an overview of the proposed 2018-2019 Operating Budget. After a slide presentation on the projected revenues and expenses for the upcoming fiscal year, Dave entertained questions. Jim Hardy asked for a status update on the Oxford House. Dave assured the congregation that Oxford House was fulfilling its lease agreement; all monthly rent payments have been received, including late fees when payments were late. Hearing no additional questions, Tim McGann made a motion to approve the 2018-2019 proposed budget as presented; Bruce Kirkman seconded the motion. Hearing no further discussion, the motion was approved unanimously.

Peter entertained a motion to approve the minutes from the 2017 Annual Meeting that had been circulated to members prior to the meeting. Alice Hardy moved to accept the 05/21/2017 Annual Meeting minutes as distributed; RK Young seconded the motion. The motion was approved.

With the business completed, Carol thanked those in attendance and entertained a motion to adjourn. A motion to adjourn was made by Jim Null, and the meeting adjourned.

Respectfully submitted,
Kay Webb
Board Secretary